

Church: The Foundry: a Christian Church
Address: 730 Quincy St. / Rapid City SD 57701
Phone: 605-342-5707
Website: www.thefoundryrc.com

Children & Family Minister Job Description

Purpose: “Leading Kids and Families in their NEXT STEP with Jesus.”

To provide the chief visionary leadership & oversight to the Children & Family Ministry (Birth – 8th grade, potentially overseeing the high school ministry as well).

Reports to: Lead Pastor, (who serves alongside and under the leadership of the Elders)

Oversight to: Children’s Ministry leadership Team (& potentially the High School Ministry)

Responsibilities:

Primary:

1. Develop a clearly defined vision and strategy for discipleship within the Children’s Ministry that works in conjunction with the overall vision and ministry of The Foundry.
2. Build and develop the Children’s Ministry Leadership Team, which consists of key committed and gifted volunteers.
3. Lead, recruit, train, and develop volunteers for the Children’s Ministry.
4. Develop and implement strategy for whole-family discipleship; working with families to equip and empower parents/families to disciple their children.
5. Provide oversight and planning for all aspects of Children’s Ministry programming, including:
 - a. Sunday morning Children’s Worship
 - b. Specialized Classes
 - c. Outreach events
 - d. Family events/programming
 - e. Summer Camp
 - f. Curriculum selection/development for all programming
6. Provide oversight to Children’s Ministry budget and help develop the budgetary needs for upcoming years.
7. Provide shared oversight and partnership with our ministry to children and students with special needs, by working closely with and developing its leaders and volunteers.

Secondary:

1. Build and communicate the church’s community and family care ministry
 - a. Celebrate new births and baby dedications.
 - b. Organize, communicate and manage meal trains.
2. Work as a team player with the rest of the ministerial and support staff. This includes making every effort to attend all staff functions (i.e. – staff meetings, retreats, planning sessions, etc.)
3. Participate and provide support and leadership (when necessary) in church-wide events, even if they do not directly affect the Children’s Ministry.

4. Share in the responsibility of ministerial responsibilities, including, but not limited to:
 - a. Hospital visits
 - b. Minister on call/Go-to Minister duties
 - c. Leadership at certain events

Skill Requirements:

1. Leadership
2. Teaching/Public Speaking
3. Organization
4. Computer/Technology
5. Nunchuck and bow hunting skills (Not really, but it is helpful to be familiar with “Napoleon Dynamite” or other pop-culture phenomena.) In fact, in Children’s Ministry, this is a must.

Other Expectations:

All The Foundry staff members are encouraged to be involved in a relational environment with an intentional leader and a reproducible process for the purpose of making disciples of Christ. At The Foundry we call these Life Transformation Groups (LTG).

Staff members are expected to be regular church attendees and to support their church financially. They are also expected to volunteer within the ministry at MCC.

All Foundry staff is expected to partner with the church in membership. Our membership agreement reads as:

Membership is the formal partnership between the Christ Follower and the local Church.

In this Partnership, the Church commits to recognize the Christ follower’s commitment to Jesus (expressed through confession and baptism) and to lead and encourage the individual as they take their next step to make Jesus their highest ideal and leader.

We at The Foundry attempt this through strategic programming and creating opportunities for genuine community with each other and positive service towards our city.

Also in this partnership the Christ follower commits to being an active and encouraging presence among the body of believers.

We at The Foundry attempt this through committed attendance, active service, financial generosity, and speaking positively of each other and other churches in our city.

Job Summary

The Foundry is a church that is at the start of their next chapter. In September of 2019 the church relaunched itself and has been seeing consistent growth in that time.

We are located in the Black Hills of South Dakota; a desirable tourist destination that is alluring enough to drive people to sell their businesses and move here for a lifestyle change.

We are searching for an individual who doesn't just fill a job. Rather we are looking for someone who is creative and talented and passionate enough to redefine their role. We are searching for a big vision person who can develop a pathway of spiritual growth for children from the crib to college.

This individual would be primarily responsible for leading the nursery, preschool, elementary and middle school programs. Based on the time commitments and vision this individual may be empowered with overseeing the entire student ministry program and volunteers. We believe these ministries require consistent parental communication, engagement, and participation; so this dynamic leader would be accountable for those opportunities, while working in direction relationship to the senior leadership for church-wide continuity.

We are committed to using these children's programs as tools to disciple students (middle school, high school and college) as well as adults. Therefore, we are searching for a leader who is passionate about leveraging their Biblical influence not just someone who check marks daily responsibilities.

The "job" is 40 hours a week, with potentially more hours on peak weeks (i.e. Christmas, Easter, retreats, etc), but the role is a lifestyle.

We desire to *lead people in their next step with Jesus*. This pastoral servant should be ardent about using leadership and creativity to build Jesus' kingdom by discipling servant leaders in their next step of faith.

Applicant Requirements

Ideally this person would be able to not just run a children's program, but could lead a children's ministry team. They should have that unique ability to be organizationally clear and creatively driven.

A strong understanding of the "Orange philosophy" is encouraged, although use of Orange curriculum is not mandatory.

The ability to lead and teach volunteers and teams is invaluable.

As a church we desire to *lead people in their next step with Jesus*. We prioritize the people in our statement as *children, teenagers, young families and generations*. Understanding how you similarly prioritize people would be a major asset in a ministry with us.

The applicant should contact The Foundry at trevor@thefoundryrc.com with a resume.